



8191 Ritchie Hwy., Pasadena MD 21122  
Phone# 410-544-9105 | Fax# 410-544-9107

### Contract Agreement

This agreement made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ by and between  
NCR Towing and Recovery, LLC herein referred to as "towing company" and

\_\_\_\_\_  
(Name of Property )

Herein referred to as "Property Owner/ Manager/ Agent" Located at:

\_\_\_\_\_  
(Property Address)

\_\_\_\_\_  
(City, State, and Zip)

### **This agreement gives authorization to the Towing Company to provide towing service for the Property Owner/ Manager/ Agent upon the following conditions and terms.**

1. The towing company acts as an independent contractor to tow and remove any and all vehicles from the premises owned, managed and controlled by the Property Owner/ Manager/ Agent, at the written request from an authorized person for the above listed property. Any and all fees the towing company may incur for the impounded vehicle will be the sole responsibility of the registered vehicle owner.
2. The towing company will assume all responsibilities for the towing, removal, and storage of all such vehicles
3. The towing company will also assume all responsibility for any and all damages caused to the said vehicle by acts of negligence on part of the towing company.
4. The towing Company will assume all responsibility to notify and report all impounded vehicles to the local police department immediately upon removal.
5. NCR Towing and Recovery, LLC does hereby indemnify and hold the Property Owners, Management, it's Agents and Employees harmless from any and all losses, damages, causes of action, court proceedings, or liabilities whatsoever resulting directly or indirectly from the actions of NCR Towing and Recovery, LLC pursuant to this agreement.
6. This agreement may be terminated by either party by giving the other a 30 day prior written notice.

7. NCR Towing and Recovery, LLC agrees to follow and all laws set by the state of Maryland and any additional local county/ ordinance laws.

8. NCR Towing and Recovery, LLC will install and maintain towing signage for said property in accordance with Anne Arundel County towing laws.

**Procedure for having a vehicle towed from your property**

**Complete and email a Tow Request Form with the following information:**

**Property Name**

**Vehicle Make, Model, Color, & Tag#**

**Address where vehicle is located**

**Reason for Tow**

**Signature of person authorizing the tow**

**Please state below the names of persons authorized to request a tow** (Property Manager & Community/Property Representative)

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**Signing below indicates that you are in agreeance with the terms of this contract stated here.**

\_\_\_\_\_  
Authorized Agent/ Owner/ Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Authorized Agent of Towing Company

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name and Title

Agreed effective date for towing to commence: \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_